

LINCOLN WATER COMMISSIONERS

APRIL 6, 2011

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission Office with Commissioners Conklin, Hadley, Kay, Lapierre, and DeCotis present. Also present was Water Superintendent John S. Faile. Foremen Lewis Prescott, Jean Gagnon, billing clerk Steven Saritelli, Lonsdale Fire Chief Tim Griffin and Deputy Chief Tom Ryan were in the audience.

The meeting was called to order at 5:07PM.

Upon motion of Commissioner Hadley, seconded by Commissioner Kay, it was VOTED: To accept the minutes of the previous meeting. APPROVED

Upon motion of Commissioner Hadley, seconded by Commissioner Lapierre, it was VOTED: To accept the minutes of the March 16th work session. APPROVED

MONTHLY REPORT OF THE SUPERINTENDENT

Upon motion of Commissioner Lapierre, seconded by Commissioner Kay, it was VOTED: That the Superintendent's Report for the month of March is accepted and ordered placed on file. APPROVED.

MONTHLY FINANCIAL REPORT

Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, the March 2011 financial report will be placed on file for audit. **APPROVED**

OUTSTANDING BALANCE REPORT

The Outstanding Balance Report for the month of March, 2011 will be placed on file.

CAPITAL ACCOUNTS

Because statements have not yet been received from the Banks, the March, 2011 statement of investments, encumbrances, and amounts available for capital projects was not available to the Board.

MONTHLY INVOICES

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, Accounts Payable in the amount of \$123,953.84, and Direct Payments in the amount of \$264,852.77 is approved for payment. **APPROVED**

ABATEMENTS

There were no abatements to bring before the Board at the April 2011 meeting.

ACCOUNT TRANSACTION REPORT

The Account Transaction report will be placed on file.

CORRESPONDENCE

a) A letter from the Department of the Treasury, Internal Revenue Service thanking the Office Manager for her cooperation during a compliance check conducted by Mary Rogers, FSLG Specialist was presented to the Board.

b) Email from the Superintendent to Senators Metts, Jabour, Goodwin, Perry, and Pichardo offering comments on Senate Bill S0285, An Act Relating to Pubic Utilities and Carriers – Termination of Service will be placed on file.

c) A copy of 2011 – S 0746 An Act Relating to Businesses and Professions – Plumbers and Irrigators was discussed and will be placed on file.

d) The Board was presented with an invitation to the Annual River and Bikeway Cleanup to take place on April 16th from 8:30am to 12:00 pm.

e) In response to an invitation to participate in the annual Memorial Day parade on May 30, 2011, the Board agreed to participate and will drive a Lincoln Water Commission vehicle in the parade.

f) The Board received and reviewed a web page update from web page designer Ryan Bastic.

g) In a memo to the Board, the Superintendent informed the Board that the RI Department of Health just completed their three year sanitary survey and concluded again that the Lincoln Water Commission continues to maintain their reputation as one of the better run and operated public water systems in the State of Rhode Island.

h) An invitation to a dedication ceremony for the Vietnam Veterans Memorial at the Lincoln Senior Center on Saturday May 21st was extended to the Board.

i) A seminar conducted by Eclipse Design to properly inform all water agencies of the benefits of “smart irrigation controllers will be held on May 2nd at the Lincoln Country Club. The Superintendent was asked to be on the agenda.

OLD BUSINESS

a) Chief Griffin informed the Board that he was ready to begin the dry hydrant project and will keep communication open with the Superintendent and two foremen.

b) Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, the “Rates, Rules, and Regulations” of the Lincoln Water Commission are accepted as revised, effective April 13, 2011.

APPROVED

c) Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, it was VOTED: To inform the Town Administrator that the board of Lincoln Water Commissioners is agreeable to pursue the possibility of exploring leadership of the Lincoln Sewer Project, and would like to continue discussions relative to future implementation. APPROVED

d) Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: That signatories on the Bank of America Operating and Payroll Accounts will be the Superintendent, the Board Chairman and the Office Manager. APPROVED.

e) The Superintendent informed the Board that the investments were adjusted as per the LWC investment policy.

NEW BUSINESS

a) John J. Christo reached his 10 years of employment on April 2, 2011. Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, it was VOTED: To present him with a certificate of appreciation and a \$50.00 gift certificate to Trattoria Romano in Lincoln. APPROVED.

b) A resolution supporting Legislative Amendments to protect RI Cities and Towns and their public officials/Employees was adopted upon motion of Commissioner Kay, seconded by Commissioner

c) A report on the status of the Quinnsville well field was presented with pictures of the building that was demolished.

d) Upon motion of Commissioner DeCotis, seconded by Commissioner Kay, it was VOTED: That a terminal be purchased from Bank of America for the acceptance of credit cards as soon as possible. The card must be accepted on site with a photo ID from the payer. The Board will absorb the cost of the transaction until a pattern is established and only VISA and MasterCard will be accepted. APPROVED

SUBCOMMITTEE REPORTS

As part of the safety education report, the Superintendent informed the Board that two members of the crew attended a New England Water Works Association Seminar and one person attended a URI Transportation Center Management course.

Invitations will be sent to the members of the Board and the Town Council for a tour of the LWC facilities on May 25th. Everyone will be asked to meet at the LWC office at 3:00 pm.

The Superintendent sent a summary of the 2010-2011 fiscal year operating expense and revenue budgets to the Town of Lincoln Budget Board at their request.

A copy of the revised water bill format as accepted by the Board will be attached to the minutes.

The Superintendent informed the Board of a customer who refuses to pay a water bill because she used more water than she anticipated. Both the Superintendent and Commissioner Hadley spoke with the customer and could not resolve the issue. A high consumption check was done on the property by one foreman and one utility man and it was determined where the excess consumption generated and that the reading was correct. A test of the meter showed that the meter was accurate. After discussion, the Board confirmed that the amount billed is due and payable

Upon motion of Commissioner Lapierre, seconded by Commissioner Hadley, it was VOTED: To adjourn to executive session in accordance with RIGL 42-26-5a (1) – 9 to discuss legal matters at 7:40PM. APPROVED

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: to return to the regular meeting. APPROVED

Upon motion of Commissioner Lapierre, seconded by Commissioner Kay, it was VOTED: To seal the minutes of the closed session in accordance with RIGL 42-26-7c. APPROVED

Upon motion of Commissioner DeCotis, seconded by Commissioner Hadley, it was VOTED: To authorize Attorney Dan McKinnon to speak with all parties associated with the Martin Street Bridge project. APPROVED

Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, it was VOTED: To adjourn at 8:15 PM. APPROVED